The Minnesota Safety Council is proud to partner with industry leaders to promote the safe, legal and professional operation of construction trucks by providing high quality training.

The Construction Truck Operators Training (CTOT) helps truck operators and companies reduce the costs of operation associated with citations, fines and down time that can result from unsafe driving behaviors and improperly maintained vehicles.

**Introduction to CTOT for Supervisors (2-hours)**

This class is recommended for anyone who is a foreman, manager, supervisor or owners of organizations with construction truck drivers. The material covered in the program are more common regulations for large and small truck operators.

**TOPICS COVERED:**
- Drug and alcohol
- Entry level training
- Qualification files
- Maintenance files
- Record retention
- Hours of Service (HOS) and Electronic Logging Device (ELD)
- Motor Vehicle Record (MVR’s)

**New Rules — Are You Ready? (2-hours)**

This class is recommended for anyone who operates a commercial vehicle. This class will cover the most recent rule changes and new requirements to ensure the participants have the most current information.

**TOPICS COVERED:**
- Electronic Logging Device (ELD)
- Drug and alcohol clearinghouse review
- Entry level training
- Overview of new rules and regulations

**New Driver Orientation for the Construction Industry (2-hours)**

Orientation is the first step in a successful driver training program. Driver orientation covers all aspects of the driving job. Even when a company hires an experienced driver from another company or from a driver training school, that employee still needs to learn company policies, procedures, and safety regulations.

**The objectives of the driver orientation are:**
- To make the new employee productive quickly
- To avoid accidents which injure employees
- To avoid accidents or errors which have a negative impact on customer relations

**TOPICS COVERED:**
- Driver rules
- Maintenance
- Hours of service
- Load securement
- Roadside inspection
- State laws
- Driver’s license
- Registration
**Professional Truck Driver (2-hours)**
This class is recommended for all drivers.

**TOPICS COVERED:**
Lessons learned from crashes involving commercial vehicles and factors that influence them:
- Texting and cell phone use
- Aggressive driving/road rage
- Night time driving
- Severe weather driving
- Target fixation and tunneling
- Disciplined attention (how to improve your driving skills with your eyes)
- Criminal civil and administrative repercussions that may result for CMV crashes
- Backing and parking
- Lane change and use of mirrors

**DOT Regulations for Large and Small Trucks (2-hours)**
This course is recommended for any company, municipality, county or agency with multiple vehicles, some of which require a CDL and some that don’t. It includes safety regulations for both interstate operations and those within Minnesota (Intrastate). This class will be customized to fit customer needs.

**TOPICS COVERED:**
- Cell/texting prohibition
- Alcohol use & transportation
- Radar detectors
- Non-commercial registration
- Hours of service
- Annual inspection
- Maintenance
- Materials of the trade
- Vehicle marking
- Trailer brakes
- Driver Qualifications
- Intrastate operation

**What is the FMSCA Commercial Driver’s License Drug and Alcohol Clearinghouse?**
This program will provide a review of the Drug & Alcohol Clearinghouse.

**TOPICS COVERED:**
- What is the Clearinghouse?
- Who needs to register for the Clearinghouse?
- When must I use the Clearinghouse?
- What information will the Clearinghouse contain?
- How will employers use the Clearinghouse?
- What types of drivers and employers will the Clearinghouse effect?

**Flagging and Work Zone Safety (2-hours)**
This class is a must for any company or municipality whose operations affect the motoring public. It will cover the latest Minnesota Department of Transportation’s approved flagging techniques and procedures designed to protect work areas where flagging traffic is mandatory. It will include flagging traffic control layouts, proper hand signals, flagger obligations, and helpful flagging technique tips. The basics of traffic control for work zones will be covered. Traffic control layouts, guidelines and legalities based on the MnDOT field manual for traffic control will be presented and discussed.

**Hours of Service (2-hours)**
This class is recommended for all drivers who operate a construction/commercial vehicle. All aspects of the hours of service regulations will be covered, beginning with the exceptions and exemptions in state law, through the 100/150-mile radius exceptions to logging and the basic requirements for Electric Logging Devices (ELD).

**Load Securement (2 or 4 hours)**
This interactive hands-on* course provides load securement training to drivers involved in the hauling of a variety of cargo. This class features updated Minnesota and Federal laws regarding proper securement methods and devices. It can be customized to address specific types of cargo.

*Hands-on training is weather permitting unless scheduled at an inside location.

**Roadside Inspection (2-hours)**
This class prepares construction truck operators for what to expect during a Level 1 roadside inspection in Minnesota. Operators will learn the essentials of the North American Standard Level 1 roadside inspection procedures and what constitutes Out-Of-Service (OOS) violations according to the Federal Motor Carrier Safety Regulations (FMCSR), which are detailed by the Commercial Safety Vehicle Alliance (CVSA) and enforced by Minnesota State Patrol. Instructional materials will include video demonstrations of Level 1 roadside inspections of tractor trailers, large and small dump trucks and straight trucks.

*Hands-on demonstration is provided.

*Hands-on training is weather permitting unless scheduled at an inside location.

**Drug and Alcohol Recognition Techniques (2-hours)**
Companies and organizations of all sizes have an important role promoting the health and safety of employees and managing risk in the workplace. Drug and alcohol use among employees put them (and other employees), the public and your company at great risk. By implementing policies and providing training you can help eliminate potential danger. The Drug and Alcohol Recognition Techniques for Employers program will help you recognize signs and symptoms of drug and alcohol use among employees.

**TOPICS COVERED:**
- Reasonable suspicion — what is it?
- Physical manifestations of alcohol/drug use
- Identification of groups of drugs and their effects
- Identification of various types of alcohol/drug users and their behaviors
- Traffic safety and driving performance issues

*This program meets DOT one-hour drug and one-hour alcohol training requirements for supervisors (49 CFR 382.603).

**Program Fees**

2-hour Program: $600

*Travel and lodging if needed

Courses can also be customized to fit your organizations training needs. If you have questions or would like to schedule a training, contact Lisa Kons at 651-228-7330 or lisa.kons@minnesotasafetycouncil.org.