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When returning materials, please insure each video & DVD for a minimum of \$500. Videos lost or damaged in transit to our office will be charged to the borrower at replacement cost. Due to the high cost of replacing lost materials, no exceptions to this policy will be made.

## SCHEDULING

Videos and DVD's may be requested by mail, e-mail, telephone, fax or in person at the Minnesota Safety Council Resource Center, 474 Concordia Avenue, St. Paul, MN 55103, telephone: 651-228-7302 or 1-800-444-9150, fax: 651-291-7584. When requesting videos, please indicate the date needed. **We encourage you to reserve videos or DVD's well in advance of desired showing date.** Many users book an entire year's schedule of videos to support their training. Minnesota Safety Council staff are eager to help you do that.

Videos and DVD's must be promptly returned after showing in order that other requests can be filled.

## LOAN POLICY/EVALUATION FORM

A loan policy will be included in each package. The return due date will be listed. On the reverse side of the loan policy is an evaluation form. Please report any damage so that we can make the necessary repairs. By doing this, you help us assure that the videos are in good condition for your use.

## RESTRICTIONS

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# VIDEO & DVD LISTINGS ON-LINE-----

Check our website to learn about additions to the video and DVD library—  
[www.minnesotasafetycouncil.org/workplace/video.cfm](http://www.minnesotasafetycouncil.org/workplace/video.cfm)

## EXPERIENCED STAFF—EFFECTIVE SERVICES

Our staff of experienced safety and health professionals has decades of practical experience and can provide your organization with hands-on classroom training and other on-site services. If it's one-on-one help you're looking for, we offer on-site audits to help you prioritize your efforts to reduce risk, assure compliance with regulations and

minimize costs. We also develop written programs to help you comply with specific safety and health regulations and if needed, we assist in implementing them. Within *your* schedule and budget, our consultants do what it takes to help you gain the information and strategies you need to go beyond compliance and create an effective safety program. Why not put them to work for you?

*The Minnesota Safety Council is a not-for-profit, non-governmental organization which since 1928 has been dedicated to making Minnesota a safer place to live.*

# ----- NOT A MINNESOTA SAFETY COUNCIL MEMBER?

More than 3,000 member organizations support the Minnesota Safety Council. We are one of the top safety organizations in the country, nationally recognized for program excellence and sound management. We can be an integral part of your safety program. Here are just some of the benefits of membership:

## **Occupational Safety and Health Training**

For safety and health pros, managers, supervisors and employees. (Nearly 100 topics!)

## **Driver Training**

Defensive Driving and Commercial Motor Vehicle programs, resources and consultation available—classroom or online! Our DDC Mature Driver (55+) program qualifies people for a 3-year 10% reduction on personal auto insurance.

## **Consultation Services**

Consultation in occupational safety and health, traffic, off-the-job, program development and more! Also OSHA-type inspections and customized training at your facility or ours.

## **Video and DVD Resource Library**

No charge for members to use our videos or DVD's (over 500 titles) to train, educate and promote safety and health.

## **Publications**

Newsletters with updates on regulations, training, trends and news from other parts of the safety and health world.

## **Toll-Free Telephone Line**

Access to our staff of experts without a charge!

## **PLUS!**

Membership dues provide the foundation for research and program development in occupational, traffic, home, youth, recreational and other areas of safety.

**Call us with any questions at 800-444-9150 or 651-291-9150.**

# ----- MINNESOTA SAFETY COUNCIL CONSULTING SERVICES

## **Occupational Safety**

Program development and evaluation

Onsite walk-through inspections

Onsite customized training for employees, supervisors and managers on:

- Fundamentals of Safety Supervision
- Accident Investigation
- Electrical
- Fire Safety
- Forklift Operator Training
- AWAIR Compliance
- Lockout/Tagout
- Job Hazard Analysis
- Developing Effective Safety Committees

## **Occupational Health/Industrial Hygiene**

Program development and evaluation

Onsite customized training for employees, supervisors and managers on:

- Right-to-know
- Emergency Response
- Confined Space Entry
- Heat and Cold Stress
- Noise/Hearing Conservation
- Respirators
- Hazardous Waste Site Clean-Up
- Bloodborne Pathogens
- Laboratory/Chemical Hygiene Plans

## **Ergonomics**

Program development

Onsite training for managers, supervisors and workers

Back injury prevention

Workstation evaluation and design for:

- Computer workstations
- Hospitals
- Manufacturing facilities
- Return-to-work programs
- Americans with Disabilities Act (ADA)

## **First Aid/CPR/AED**

All courses meet OSHA training recommendations and can be customized to fit your training needs.

First Aid Institute training for employees, supervisors and managers on:

- Standard and Advanced First Aid/CPR
- Child and Infant First Aid
- Wilderness First Aid
- Automated External Defibrillation (AED)
- First Responder

## **Transportation/Driver Training**

- Policy development assistance
- Drug recognition expertise training
- Employee training for drivers of passenger vehicles
- Employee training for drivers of specialty vehicles: maintenance vehicles, vans, emergency vehicles, straight trucks, utility vehicles and almost 20 more!

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