

Minnesota Safety Council

Continuing Education Course Catalog

January - June 2012



Making Minnesota A Safer Place To Live
Chapter of the National Safety Council



MINNESOTA SAFETY COUNCIL

The Minnesota Safety Council was organized in 1928 and is chartered by the National Safety Council.

Membership in the Minnesota Safety Council benefits employees at management, supervisory and hourly levels by offering training, guidance and timely information on workplace safety and health.

Support from business, industry and organizations through membership dues and participation in training programs has made the Minnesota Safety Council one of the largest safety organizations in the country.

The Minnesota Safety Council is a not-for-profit, nongovernmental public education organization.

Facts About Our Training

New and Revised Training

To bring you the most current, up-to-date information we have **revamped** and **revised** many of our course offerings. In addition we have added NEW Train-the-Trainer programs in back safety and construction forklifts. Check it out!

Minnesota Safety Council Faculty: People Who Practice What They Teach

All course faculty are carefully chosen for their experience as well as their ability to teach. We provide top-notch specialists — safety council staff, industry leaders, consultants and OSHA personnel — so that students get the most current and accurate information possible.

Earn Credits to Build Your Career

Participation in Minnesota Safety Council training courses earns you Continuing Education Units (CEUs) — nationally recognized measures of educational accomplishments. Selected courses are designed to meet continuance of certification points for:

- Certified Safety Professionals
- Certified Industrial Hygienists
- Registered Nurses
- Police and Peace Officers (POST)
- Nursing Home Administrators
- Certified Hazardous Materials Managers
- Selected other professions requiring Continuing Education Units

Consultation — By Phone and Onsite

Many of our instructors are available for telephone consultation after you return to work, to support you in practicing what you learn. In addition, we have an industrial hygienist, an ergonomist, safety professionals, and traffic and transportation specialists who welcome your questions and are available for on-site training.

Group Discounts

In addition to the regular member discount, members may receive group discounts on select classes starting with the second person you send from the same organization. The first registrant pays regular member price; additional registrants pay the reduced price as listed after the member price. This is just another great benefit of being a member of the Minnesota Safety Council. Not a member? See additional benefits to becoming a member on page 18.

What About On-Site Training?

Save time and money by bringing one of our safety and health consultants on-site to YOUR business!

Maximize your time in the office. Minimize employees' time away from the office. Stretch your company's training dollar. Train on any of over 100 topics!

Did you know ALL of our courses (not just a select few) can be customized and conducted at your company? Some of the most popular subjects are:

- NFPA 70E Electrical Safety in the Workplace
- Conducting Ergonomic Workplace Assessments
- Defensive Driving
- Bobcat® Training
- Emergency Response HAZWOPER
- AWAIR/Accident Investigation
- OSHA Competent Person
- OSHA 10-Hour General Industry and Construction
- OSHA Train-the-Trainer
- Forklift — Industrial Lift Truck
Initial and 3-year Mandatory Evaluation
- Fall Protection
- First Aid/CPR/AED
- Bloodborne Pathogens

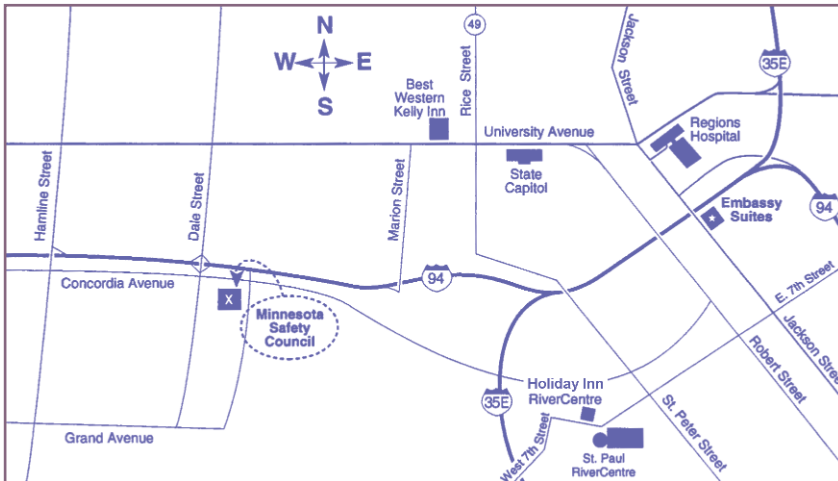
In addition we conduct safety audits, write safety manuals, help with disaster preparedness plans, and provide individual ergonomic workstation evaluations, emergency response training, commercial vehicle training, and safety and security training. Let us know your on-site training needs and we will work with you to secure an agreeable, budget-based strategy to accomplish your goals. *For more information, contact Gina Hoffman at 651-228-7305/800-444-9150 or e-mail her at: gina.hoffman@minnesotasafetycouncil.org.*

What's New Inside?

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Minnesota Safety Council Locations

Unless otherwise noted, all courses are conducted at the Minnesota Safety Council Resource Center or Annex, located at 474 Concordia Avenue in St. Paul. The Resource Center is the lower level of our main office building. The Annex is the modular building next to the main building.



Directions to both locations: Travel I-94 in St. Paul to the Dale Street exit. Travel EAST on the SOUTH frontage road (Concordia Avenue) two blocks.

All parking is free! For a detailed map and directions see: www.minnesotasafetycouncil.org/courses/gethere.cfm

Where to Stay

For your convenience, sleeping rooms are available at the Holiday Inn St. Paul Downtown, 175 West 7th Street, 651-225-1515 or booking online at http://www.holidayinn.com/hotels/us/en/st-paul/mspal/hoteldetail?hpCorpNumber=100284337&ratePreference=IPF7E&_corpId=100284337. Please make reservations directly to the hotel. And be sure to identify yourself as a participant in a Minnesota Safety Council training course to receive the preferred rate!

78th Annual Minnesota Safety & Health Conference

Join more than 1,300 of your colleagues and more than 150 exhibitors at the 78th annual Minnesota Safety & Health Conference, May 8-10, 2012 at the Minneapolis Convention Center.

Current Conference Opportunities:

Be an exhibitor — contact: Audrey Johnson at 763-428-8106*

Be a major sponsor — contact: Gina Hoffman at 651-228-7305*

Registration information — contact: Carol Wicks at 651-228-7319*

*Toll free number for calls from Greater Minnesota: 800-444-9150

What's Inside:

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10-hour OSHA Construction Safety Course
 10-hour OSHA General Industry Safety and Health Training
 Accident/Incident Investigation and Job Hazard Analysis
 Aerial Lift Train-the-Trainer PLUS
 Are Your Employees Driving Distracted?
 Associate Safety Professional (Safety Fundamentals) Review
 Course
 Audiometric Technician Training/Refresher, Hands-on
 AWAIR (A Workplace Accident and Injury Reduction Program)
 Workshop
 Back Safety Train-the-Trainer PLUS
 Bloodborne Pathogen Standard Compliance Workshop, Non-
 Health Care

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Bloodborne Pathogen Standard Compliance, Non-Health Care
 Bloodborne Pathogens Train-the-Trainer PLUS
 Certified Safety Professional (CSP) Comprehensive Practice and
 Specialty Examination Review Course
 Confined Space Entry
 CPR/AED-Only Course
 Defensive Driving Course, Alive at 25

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Defensive Driving Course, Basic (4-hour)
 Defensive Driving Course, Basic (8-hour)
 Defensive Driving Course, Instructor Development (4-hour)
 Defensive Driving Course, Instructor Development (8-hour)
 DOT Compliance Workshop
 Drug and Alcohol Recognition Training for Supervisors
 Electrical Safe Work Practices Training
 Electrical Safety in the Workplace: NFPA 70E
 Emergency Response Initial Training (24-hour)
 Emergency Response Refresher

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Ergonomics: Conducting Workplace Assessments
 Ergonomics: Evaluate Your Industrial Workstation
 Fall Protection: Competent Person
 First Aid/CPR/AED Employee Training, Hands-on
 First Aid/CPR/AED Instructor Development Training
 Forklift Train-the-Trainer

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Forklift Train-the-Trainer PLUS
 How to Implement a Traffic Safety Program
 Introduction to Loss Control
 Introduction to Occupational Health
 Introduction to Occupational Safety
 Lockout/Tagout Train-the-Trainer PLUS Workshop
 Lockout/Tagout Workshop
 Math Review Course for Certification Exams
 OSHA 500 Basic Instructor Course in Occupational Safety and
 Health Standards for the Construction Industry (30 contact hours)

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OSHA 501 Trainer Course in Occupational Safety and Health
 Standards for General Industry (30 contact hours)
 OSHA 502 Update for the Construction Industry Outreach
 Trainer
 OSHA 503 Update for General Industry Outreach Trainers
 OSHA 510 Occupational Safety and Health Standards for the
 Construction Industry

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OSHA 511 Occupational Safety & Health Standards for General
 Industry
 Principles of Occupational Safety and Health
 Recordkeeping: Beyond the Basics
 Respirator Fit Testing, Hands-on
 Right-to-Know Train-the-Trainer PLUS
 Right-to-Know Workshop
 Safety and the Aging Workforce
 Safety Committees
 Safety for the Human Resource Professional

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Safety Inspections Workshop
 Safety Management for Supervisors - Online
 Safety Management Techniques
 Safety Training Methods
 Transporting Hazardous Materials and Dangerous Goods
 Trenching and Excavating Competent Person
 What's in Your Files - DOT Driver and Maintenance

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Minnesota Safety Council Annual Meeting
 2012 Minnesota Safety & Health Conference
 2012 Northern Area Safety and Health Network (NOSD)
 Conference
 Northern Area Safety & Health Network (NOSD)
 Bemidji Area Northern Minnesota Safety Day

COURSE SCHEDULE

January

- 10 CPR/AED-Only Course
- 18 Bloodborne Pathogens Train-the-Trainer PLUS
- 18-20 OSHA 502 Update for the Construction Industry Outreach Trainer
- 19 Defensive Driving Course, Alive at 25
- 19 First Aid/CPR/AED Employee Training, Hands-on
- 23-24 Defensive Driving Course, Basic (8-hour)
- 23-25 Defensive Driving Course, Instructor Development (8-hour)
- 23-26 OSHA 510 Occupational Safety and Health Standards for the Construction Industry
- 26 Defensive Driving Course, Basic (4-hour)
- 26-27 Defensive Driving Course, Instructor Development (4-hour)
- 27 Accident/Incident Investigation and Job Hazard Analysis
- 28 Defensive Driving Course, Alive at 25
- 30 AWAIR (A Workplace Accident and Injury Reduction Program) Workshop
- 30 Aerial Lift Train-the-Trainer PLUS
- 31 CPR/AED-Only Course
- 31-Feb.3 OSHA 500 Basic Instructor Course in Occupational Safety and Health Standards for the Construction Industry (30 contact hours)

Global Harmonization: Impact on HAZCOM - Monthly sessions to be offered around the state. Details to follow.

February

- 1 Forklift Train-the-Trainer
- 7 Are Your Employees Driving Distracted?
- 9 Right-to-Know Train-the-Trainer PLUS
- 12 Math Review Course for Certification Exams
- 13-15 Associate Safety Professional (Safety Fundamentals) Review Course
- 15 Defensive Driving Course, Basic (4-hour)
- 16-18 Certified Safety Professional (CSP) Comprehensive Practice and Specialty Examination Review Course
- 16 Defensive Driving Course, Alive at 25
- 16 First Aid/CPR/AED Employee Training, Hands-on
- 17 Defensive Driving Course, Basic (8-hour)
- 20 Bloodborne Pathogen Standard Compliance, Non-Health Care
- 20-23 Principles of Occupational Safety and Health
- 21 CPR/AED-Only Course
- 22 Introduction to Occupational Safety
- 23 Introduction to Occupational Health
- 24 Fall Protection: Competent Person
- 24 Introduction to Loss Control
- 25 Defensive Driving Course, Alive at 25
- 27-Mar. 1 OSHA 511 Occupational Safety & Health Standards for

General Industry

- 28 Drug and Alcohol Recognition Training for Supervisors

March

- 1-2 Transporting Hazardous Materials and Dangerous Goods
- 2 Trenching and Excavating Competent Person
- 5 Lockout/Tagout Workshop
- 5 What's in Your Files - DOT Driver and Maintenance
- 6-7 10-hour OSHA Construction Safety Course
- 6 CPR/AED-Only Course
- 7 Safety and the Aging Workforce
- 8-9 10-hour OSHA General Industry Safety and Health Training
- 8 Safety Inspections Workshop
- 9 Lockout/Tagout Train-the-Trainer PLUS Workshop
- 12 DOT Compliance Workshop
- 12-15 OSHA 501 Trainer Course in Occupational Safety and Health Standards for General Industry (30 contact hours)
- 13 Are Your Employees Driving Distracted?
- 14 Ergonomics: Evaluate Your Industrial Workstation
- 15 Defensive Driving Course, Alive at 25
- 15 First Aid/CPR/AED Employee Training, Hands-on
- 16 Confined Space Entry
- 16 Drug and Alcohol Recognition Training for Supervisors
- 19-20 Defensive Driving Course, Instructor Development (4-hour)
- 19 Recordkeeping: Beyond the Basics
- 21-23 First Aid/CPR/AED Instructor Development Training
- 21 Right-to-Know Workshop
- 22 Safety for the Human Resource Professional
- 23 Electrical Safety in the Workplace: NFPA 70E
- 24 Defensive Driving Course, Alive at 25
- 26-28 OSHA 503 Update for General Industry Outreach Trainers
- 27 CPR/AED-Only Course
- 28-29 Defensive Driving Course, Basic (8-hour)
- 28-30 Defensive Driving Course, Instructor Development (8-hour)

Mark your calendar now for the

2012

Minnesota Safety & Health Conference

May 8-10, 2012

Minneapolis Convention Center

29 AWAIR (A Workplace Accident and Injury Reduction Program) Workshop

April

2 Forklift Train-the-Trainer PLUS
 2-23 Safety Management for Supervisors - Online
 4 Bloodborne Pathogen Standard Compliance Workshop, Non-Health Care
 9 Respirator Fit Testing, Hands-on
 10 CPR/AED-Only Course
 10 Ergonomics: Conducting Workplace Assessments
 11-13 Audiometric Technician Training
 12 Audiometric Technician Refresher
 12 Back Safety Train-the-Trainer PLUS
 16-19 OSHA 511 Occupational Safety & Health Standards for General Industry
 17 How to Implement a Traffic Safety Program
 18 Drug and Alcohol Recognition Training for Supervisors
 19 Defensive Driving Course, Alive at 25
 19 First Aid/CPR/AED Employee Training, Hands-on
 20 Fall Protection: Competent Person
 23 Accident/Incident Investigation and Job Hazard Analysis
 24 CPR/AED-Only Course
 24-26 Emergency Response Initial Training (24-hour)
 24 Emergency Response Refresher
 25 Bloodborne Pathogens Train-the-Trainer PLUS
 26 Defensive Driving Course, Basic (8-hour)
 27 Defensive Driving Course, Basic (4-hour)
 27 Forklift Train-the-Trainer
 28 Defensive Driving Course, Alive at 25
 30 Confined Space Entry

May

1 CPR/AED-Only Course
 1-4 Safety Management Techniques
 8-10 2012 Minnesota Safety & Health Conference
 14-15 10-hour OSHA General Industry Safety and Health Training
 15 Defensive Driving Course, Basic (4-hour)
 15-16 Defensive Driving Course, Instructor Development (4-hour)
 16-17 10-hour OSHA Construction Safety Course
 17 Defensive Driving Course, Alive at 25
 17 First Aid/CPR/AED Employee Training, Hands-on
 18 Lockout/Tagout Workshop
 19 Defensive Driving Course, Alive at 25
 21-24 OSHA 510 Occupational Safety and Health Standards for the Construction Industry
 21 Right-to-Know Train-the-Trainer PLUS

22-24 Defensive Driving Course, Instructor Development (8-hour)

29 CPR/AED-Only Course

30-June 1 OSHA 502 Update for the Construction Industry Outreach Trainer

June

4-7 OSHA 501 Trainer Course in Occupational Safety and Health Standards for General Industry (30 contact hours)
 6-8 First Aid/CPR/AED Instructor Development Training
 8 Forklift Train-the-Trainer
 11 Confined Space Entry
 11 Lockout/Tagout Train-the-Trainer PLUS Workshop
 12-15 Safety Training Methods
 14 Defensive Driving Course, Basic (4-hour)
 18 Recordkeeping: Beyond the Basics
 19 Defensive Driving Course, Basic (8-hour)
 19-20 Electrical Safe Work Practices Training
 20 Drug and Alcohol Recognition Training for Supervisors
 21 Defensive Driving Course, Alive at 25
 21 First Aid/CPR/AED Employee Training, Hands-on
 21 Safety Committees
 22 Right-to-Know Workshop
 23 Defensive Driving Course, Alive at 25
 25-28 OSHA 500 Basic Instructor Course in Occupational Safety and Health Standards for the Construction Industry (30 contact hours)
 26-27 Transporting Hazardous Materials and Dangerous Goods
 28 CPR/AED-Only Course

Find complete course listings, updates and online registration at www.minnesotasafetycouncil.org/courses

10-hour OSHA Construction Safety Course

This one and a half day, 10-hour course from the OSHA Training Institute is designed for private sector personnel who are interested in developing safety and health programs in the construction industry. Special emphasis is placed upon those areas in construction that are the most hazardous, using OSHA standards as a guide. OSHA Training Institute will issue course completion cards to each student.

Minnesota Safety Council Resource Center

March 6 - 7, May 16 - 17, 2012

7:30 a.m. - 3:00 p.m. (Day 1)

7:30 - 11:00 a.m. (Day 2)

Member: \$310 Nonmember: \$360

10-Hour OSHA General Industry Safety and Health Training

This 10-hour course covers specific OSHA standards, including material handling, machine guarding, exit routes, fire protection, electrical, hazard communication and other OSHA compliance regulations. OSHA Training Institute will issue course completion cards to each student. Students wanting to teach others the curriculum must take the OSHA 501 and OSHA 511 Training Program.

Minnesota Safety Council Resource Center

March 8 - 9, May 14 - 15, 2012

8:30 a.m. - 4:00 p.m. (Day 1)

8:30 a.m. - 12:00 p.m. (Day 2)

Member: \$310 Nonmember: \$360

Accident/Incident Investigation and Job Hazard Analysis

NEW! Expanded! Accident investigation and hazard identification and analysis are key elements of the AWAIR Act. Effective accident investigations will identify root causes to help reduce the likelihood of future injurious events. Learn how during this full day session. Also, learn the benefits of job hazard analyses and how to conduct them.

Minnesota Safety Council Resource Center

January 27, April 23, 2012

8:30 a.m. - 3:00 p.m.

Member: \$235/205 Nonmember: \$285

Aerial Lift Train-the-Trainer PLUS

You've asked for it . . . and now it's finally here! Get your aerial lift training up to speed with our NEWEST Train-the-Trainer PLUS workshop. You'll get a training DVD and the instruction to implement it — all for just the cost of the program! It's a smart and effective way to revamp your training without a huge time commitment. This is not just another lecture about the standards — this is a chance for you to discuss best practices and motivational techniques with your peers from across the state, facilitated by a great trainer.

Minnesota Safety Council Annex

January 30, 2012

8:30 a.m. - 12:30 p.m.

Member: \$200/95 Nonmember: \$250/95

Are Your Employees Driving Distracted?

Minnesota Safety Council Annex

February 7, March 13, 2012

8:30 - 10:00 a.m.

Associate Safety Professional (CORE) Review Course

By popular demand, this three-day workshop was created to help you prepare for the ASP CORE exam. The workshop covers all sections of the CORE examination. The ASSE CSP guide is used as the primary text; in addition you will receive a handout of over 40 pages, which includes sample test questions and other materials. The Board of Certified Safety Professionals has updated the requirements to take the examinations; details may be found at their website www.bcspp.org.

Minnesota Safety Council Resource Center

February 13 - 15, 2012

8:00 a.m. - 5:00 p.m.

Member: \$635 Nonmember: \$665

Audiometric Technician Training/Refresher, Hands-on

This highly interactive 2 1/2-day program trains and certifies audiometrists and technicians. The refresher course is for those previously certified. This course will assist you in complying with OSHA Standard 1910.95.

Minnesota Safety Council Resource Center

April 11 - 13, 2012 (full course)

April 12, 2012 (refresher)

8:00 a.m. - 5:00 p.m. (Days 1 and 2)

8:00 a.m. - 1:00 p.m. (Day 3)

Member: \$580 (full course)

Nonmember: \$595 (full course)

Member: \$285 (refresher)

Nonmember: \$315 (refresher)

AWAIR (A Workplace Accident and Injury Reduction) Workshop

REVISED! Involved in accident prevention in your workplace? All Minnesota employers in high injury-rate industries are required to have AWAIR safety and health programs or face monetary penalties. In this half-day workshop, learn the purpose and elements of the AWAIR Act and how to develop, improve and manage your programs.

Minnesota Safety Council Resource Center

January 30, March 29, 2012

8:30 a.m. - 12:30 p.m.

Member: \$135/119 Nonmember: \$165

Back Safety Train-the-Trainer PLUS

NEW! Back injuries account for 1 in 5 workplace injuries every year. Beat those odds and reduce absenteeism with our Back Safety Train-the-Trainer PLUS workshop! Get a new DVD program and the training to implement it — all for just the cost of the program! J.J. Keller's *Back Safety: A Users Guide* includes a program DVD, an instructor's guide, 11 employee handbooks, and an awareness poster for your facility. Bring your backup! Additional employees from your facility can attend for just \$95, but will only receive the instructor's guide.

Minnesota Safety Council Annex

April 12, 2012

8:30 a.m. - 12:30 p.m.

Member: \$328/95 Nonmember: \$365/95

Bloodborne Pathogen Standard Compliance Workshop, Non-Health Care

REVISED! This workshop explains the OSHA Bloodborne Pathogen standard and how it applies to non-health care businesses. Learn how to develop exposure control plans and training sessions and identify functions requiring personal protective equipment. This course assists in complying with OSHA standard 1910.1030.

Minnesota Safety Council Resource Center

April 4, 2012

8:30 a.m. - 12:30 p.m.

Member: \$135/119 Nonmember: \$165

Bloodborne Pathogen Standard Compliance, Non-Health Care

This session explains the OSHA Bloodborne Pathogen standard and how it applies to non-health care businesses. Learn about exposure control plans and identify functions requiring personal protective equipment. This class will cover modes of transmission, Hepatitis B and HIV/AIDS, post-exposure evaluations, clean-up procedures, aseptic techniques, among other topics. This course assists in complying with OSHA standard 1910.1030.

Minnesota Safety Council Annex

February 20, 2012

8:30 - 10:30 a.m.

Member: \$70 Nonmember: \$70

Bloodborne Pathogens Train-the-Trainer PLUS

Revamp your training now with our Train-the-Trainer PLUS workshop! Not only do you get an up-to-date bloodborne pathogens program, you also receive the instruction to teach your own session. J.J. Keller's *Bloodborne Pathogens: Exposure In The Workplace* includes a program DVD, an instructor's guide, 11 employee handbooks, a CD-ROM of training tools and an awareness poster for your facility. With our workshop, get the program *and* the training for just the program cost. Don't miss your chance to discuss best practices with your peers from across the state!

Minnesota Safety Council Annex

January 18, April 25, 2012

8:30 a.m. - 12:30 p.m.

Member: \$328/95 Nonmember: \$365/95

Certified Safety Professional (CSP) Comprehensive Practice & Specialty Examination Review Course

This three-day workshop will prepare you for the Comprehensive Practice and Specialty examinations leading to certification as a CSP. This workshop will emphasize the Comprehensive Practice Exam options, but will be applicable to all of the specialty examinations. The Board of Certified Safety Professionals has updated the requirements to take the examinations, details may be found at their website www.bcpsp.org.

Minnesota Safety Council Resource Center

February 16 - 18, 2012

8:00 a.m. - 5:00 p.m.

Member: \$635 Nonmember: \$665

Confined Space Entry

Confined spaces present special hazards that must be evaluated and controlled using a variety of systems. This one-day workshop will focus on how to comply with the Federal OSHA confined space standard (29 CFR 1910.146). Additionally the Minnesota Confined Space Standard for Construction will be addressed but primary emphasis will be on the hazards, systems (atmospheric monitoring, ventilation) programs (LOTO, permits) and equipment (PPE, rescue) needed to enable attendees to develop a confined space program for their workplace.

Minnesota Safety Council Resource Center

March 16, April 30, June 11, 2012

8:30 a.m. - 4:00 p.m.

Member: \$235/205 Nonmember: \$285

CPR/AED-Only Course

This 3 1/2-hour industry leading program meets and exceeds the 2005 AHA guidelines and meets OSHA requirements. It covers CPR, choking, bloodborne pathogens and use of an AED. If it's time to certify your CPR/AED skills, this course can help. Upon course completion, you will receive National Safety Council's CPR/AED certificate (good for two years).

Minnesota Safety Council Annex

January 10, January 31, February 21, March 6, March 27, April 10, April 24, May 1, May 29, June 28, 2012

8:30 a.m. - 12:00 p.m.

Members: \$45 Nonmembers: \$60

Defensive Driving Course, Alive at 25

Vehicle crashes are the number one cause of death for people between the ages of 16 and 24. This highly interactive four-hour course is used to reduce traffic accidents, fatalities and general violations by encouraging young drivers to take responsibility for their driving behavior.

Minnesota Safety Council Annex

January 19, February 16, March 15, April 19, May 17, June 21, 2012

5:30 - 9:30 p.m.

January 28, February 25, March 24, April 28, May 19, June 23, 2012

8:30 a.m. - 12:30 p.m.

\$65 per person



Safety and Health Professionals Take Note!

Participation in all Minnesota Safety Council courses earns you Continuing Education Units (CEUs) — nationally recognized measures of educational accomplishments. Selected courses are designed to meet continuance of certification points for:

- Certified Safety Professionals (CSPs)
- Certified Industrial Hygienists
- Registered Nurses
- Nursing Home Administrators
- Police and Peace Officers (POST)
- Certified Hazardous Materials Managers
- Selected other professions requiring Continuing Education Units

Your One-Stop Shop for All Your Training Resources

The Minnesota Safety Council offers the area's largest selection of safety and health products to help you build your company's resource library. For more information or a free product catalog call Steve Rauh at 800-444-9150 or 651-228-7326.

Defensive Driving Course, Basic (4-hour)

This course is designed as a refresher for employees who have already been through the eight hour course, employees who have had traffic violations, or those who drive a company vehicle or their own vehicle on company time. This course also meets DOT regulations for special transportation services driver training. Participants will learn about collision prevention, common driving errors, proper passing techniques, driving in adverse weather conditions, solutions for dealing with other drivers and a lot more!

Minnesota Safety Council Annex

January 26, February 15, April 27, May 15, June 14, 2012

8:30 a.m. - 12:30 p.m.

Member: \$125/109 Nonmember: \$155

Defensive Driving Course, Basic (8-hour)

Defensive driving training protects your employees, your property and your bottom line. In addition to saving lives, this course can save your company money through reduced company vehicle repair costs, insurance premium discounts and less absenteeism due to injuries. Plus employees 55 and older are eligible for a 10 percent reduction in their personal auto insurance for three years!

Minnesota Safety Council Annex

January 23-24, March 28-29, 2012

8:30 a.m. - 12:30 p.m.

February 17, April 26, June 19, 2012

8:30 a.m. - 4:30 p.m.

Member: \$225/195 Nonmember: \$275

Defensive Driving Course, Instructor Development (4-hour)

This two-day train the trainer course will prepare you to teach the *Defensive Driving Course, Basic (4-hour)*. Each student will give a mini presentation of the material during the course. The four-hour basic defensive driving course is included.

Minnesota Safety Council Annex

January 26-27, March 19-20, May 15-16, 2012

8:30 a.m. - 4:30 p.m.

Member: \$325/300 Nonmember: \$375

Defensive Driving Course, Instructor Development (8-hour)

This newly revised highly interactive defensive driving program has been completely overhauled with new sections on distracted driving, new video segments and much more! In addition to saving lives, this course can save your company money through reduced company vehicle repair costs, insurance premium discounts and less absenteeism due to injuries. Plus employees 55 and older are eligible for a 10 percent reduction in their personal auto insurance for three years!

Minnesota Safety Council Annex

January 23-25, March 28-30, May 22-24, 2012

8:30 a.m. - 4:30 p.m.

Member: \$450/400 Nonmember: \$550

DOT Compliance Workshop

Approximately three million DOT audits and inspections take place each year. Are you prepared? This program will help you prepare for a DOT audit and roadside inspection and will include information on driver qualifications, drug and alcohol testing, vehicle maintenance inspections, recordkeeping and much more!

Minnesota Safety Council Annex

March 12, 2012

8:30 a.m. - 12:30 p.m.

Member: \$135/119 Nonmember: \$165

Drug and Alcohol Recognition Training for Supervisors

Drug and alcohol use among employees puts your employees, the public and your company at great risk. This program will help you recognize the signs and symptoms of drug and alcohol use among employees and gives tips for handling different situations. This course meets DOT one-hour drug and one-hour alcohol training requirements for supervisors (49 CFR 382.603).

Minnesota Safety Council Annex

February 28, March 16, April 18, June 20, 2012

8:30 a.m. - 12:30 p.m.

Member: \$125/109 Nonmember: \$155

Electrical Safe Work Practices Training

OSHA, NFPA 70E, and the National Electrical Code require training on electrical safe work practices. This two-day course will meet these requirements and will cover electrical safety standards, electrical hazards in the home and on the job, electrical hazard recognition, lockout procedures, inspection test instruments, accident investigation, electrical risk assessment and the proper selection and use of personal protective equipment.

Minnesota Safety Council Resource Center

June 19-20, 2012

8:00 a.m. - 4:30 p.m.

Member: \$485 Nonmember: \$515

Electrical Safety in the Workplace: NFPA 70E

This course will cover four hours of NFPA 70E ("qualified person") electrical safety training requirements including the new NFPA 70E 2012 edition regulatory changes. It will help you recognize and avoid electrical hazards in the workplace.

Minnesota Safety Council Resource Center

March 23, 2012

8:30 a.m. - 3:30 p.m.

Members: \$235/\$205 Nonmembers: \$285

Emergency Response Initial Training (24-hour)

OSHA emergency response standard 1910.120 (HAZWOPER) requires a minimum of 24 hours of initial training for hazardous materials technicians, specialists and on-scene incident commanders. This three-day course meets the initial training requirements of 1910.120(q).

Minnesota Safety Council Resource Center

April 24-26, 2012

8:30 a.m. - 4:30 p.m.

Member: \$615 Nonmember: \$655

Emergency Response Refresher (8-hour)

This one-day workshop fulfills the annual training requirement for emergency responders in OSHA 1910.120(q) (HAZWOPER).

Minnesota Safety Council Resource Center

April 24, 2012

8:30 a.m. - 4:30 p.m.

Member: \$235/205 Nonmember: \$285

Ergonomics: Conducting Workplace Assessments

This one-day session will cover practical, effective and inexpensive ergonomic strategies to address musculoskeletal injury prevention in the workplace. The emphasis will be on conducting workplace assessments using practical problem identification and problem solving approaches.

*Minnesota Safety Council Resource Center
April 10, 2012*

8:30 a.m. - 4:00 p.m.

Member: \$235/205 Nonmember: \$285

Ergonomics: Evaluate Your Industrial Workstation

Learn how employee technique, workplace design and tool design affect the physiology and musculoskeletal system of workers. Develop effective and inexpensive solutions to control musculoskeletal injuries in the industrial setting.

*Minnesota Safety Council Annex
March 14, 2012*

8:30 a.m. - 12:30 p.m.

Member: \$135/119 Nonmember: \$165

Fall Protection: Competent Person

This eight-hour course is designed for construction personnel who will be responsible for supervision on job sites where fall hazards exist. Attendees will learn other OSHA competent person requirements for fall protection, fall hazard identification, how to select the proper protective system and the importance of planning for fall protection.

*Minnesota Safety Council Resource Center
February 24, April 20, 2012*

7:30 a.m. - 3:30 p.m.

Members: \$235/\$205 Nonmembers: \$285

First Aid/CPR/AED Employee Training, Hands-on

This standard First Aid/CPR/AED training covers the Minnesota State Board of Nursing demonstration of skill requirement. First Aid training covers the basics: breathing emergencies, sudden illness and injury, bleeding and preventing disease transmission. The CPR/AED portion covers basic life support, emergency scene assessment, CPR and rescue breathing and choking. The AED segment covers operating characteristics of AEDs and shows you proper precautions and maintenance techniques. Upon course completion, you will receive National Safety Council's First Aid certificate good for three years and the CPR/AED certificate good for two years.

Minnesota Safety Council Annex

*January 19, February 16, March 15, April 19,
May 17, June 21, 2012*

8:30 a.m. - 4:30 p.m.

Member: \$85/75 Nonmember: \$115

First Aid/CPR/AED Instructor Development Training

This three-day instructor development course prepares you to teach First Aid and CPR/AED using the latest methods and materials from the National Safety Council's Emergency Care Program. This course, which includes a training kit and five workbooks, is perfect for organizations that regularly train people in First Aid and CPR/AED and are looking for the most current and effective training program available.

Minnesota Safety Council Annex

March 21-23, June 6-8, 2012

8:00 a.m. - 4:30 p.m.

Members: \$350 Nonmembers: \$450

Forklift Train-the-Trainer

OSHA's General Industry Standard 1910.178(1) states that "only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of powered industrial trucks." This full-day classroom workshop will provide you with the technical expertise needed to safely operate forklift equipment, safe driving procedures and the skills to conduct an effective training session. **BONUS!** Members may use free videos from our lending library as part of their employee training.

Minnesota Safety Council Annex

February 1, 2012

Minnesota Safety Council Resource Center

April 27, June 8, 2012

8:30 a.m. - 3:00 p.m.

Member: \$235/205 Nonmember: \$285

Mature Driver Training Programs

Participants improve their driving skills, and if they're 55 or older, they'll get a 10 percent, three-year discount on their personal auto insurance.

The Defensive Driving Course, developed by the National Safety Council, teaches basic crash prevention techniques and has a proven record of reducing traffic violations and incidents. It's taught by experienced, professional traffic safety instructors, including officers of the Minnesota State Patrol. The class consists of lecture, videos and discussions. There is no behind-the-wheel driving and there are no tests. After completion, students will receive a certificate of completion to give to their insurance companies.

Defensive Driving Online

The Minnesota Safety Council has partnered with Coaching Systems LLC and the National Safety Council to offer online defensive driving training in vehicle-specific programs! Complete with testing, scoring and management reporting capabilities, these programs are quick, efficient and effective. Your employees can take the program online in the comfort of their own home, in the office or wherever there is Internet access.

For information on the Mature Driver and Defensive Driving Online programs, contact:

Lisa Kons 651-228-7330 /

800-444-9150 ext. 330, or

e-mail her at:

lisa.kons@minnesotasafetycouncil.org

Forklift Train-the-Trainer PLUS

Looking for a smart and effective way to re-energize or completely revamp your forklift training without a huge time commitment? Our Forklift Train-The-Trainer PLUS workshops are designed for you! Not only do you get an up-to-date forklift program but you also receive the instruction to teach your own session. Mancomm's Forklift Training System includes a set of four training videos, an instructor lesson plan, five employee workbooks, training certificates and more! Normally, the program alone costs members \$395. With our workshop, however, members will get the program AND a day's training for just the \$395 program cost.

*Minnesota Safety Council Resource Center
April 2, 2012*

8:30 a.m. - 3:30 p.m.

Member: \$395/95 Nonmember: \$425/95

How to Implement a Traffic Safety Program

Minnesota Safety Council Annex

April 17, 2012

8:30 - 10:00 a.m.

Introduction to Loss Control

Review loss control topics and learn the fundamentals of recognizing, evaluating and controlling those situations that initiate unintentional and unplanned losses. This course is part of the Minnesota Safety Council and Minnesota OSHA Basic Workplace Safety Certificate. Topics include material handling, fire protection, electrical safety, machine safety and more.

Minnesota Safety Council Annex

February 24, 2012

8:30 a.m. - 4:30 p.m.

Member: \$235/205 Nonmember: \$285

Introduction to Occupational Health

REVISED! Do you have part or full time safety and health responsibilities? If you do, this course is for you! Review basic occupational health and industrial hygiene principles and become familiar with the concepts of health hazard recognition, evaluation and control. This course is part of the Minnesota Safety Council and Minnesota OSHA Basic Workplace Safety Certificate.

Minnesota Safety Council Annex

February 23, 2012

8:30 a.m. - 4:30 p.m.

Member: \$235/205 Nonmember: \$285

Introduction to Occupational Safety

REVISED! Take this course if you are newly responsible for company injury and illness prevention programs, a supervisor, or a member of your safety committee. (It's also a great refresher session if you're an experienced safety manager.) Learn the basics of safety management, hazard identification, ergonomics, accident records and emergency preparedness. This course is part of the Minnesota Safety Council and Minnesota OSHA Basic Workplace Safety Certificate.

Minnesota Safety Council Annex

February 22, 2012

8:30 a.m. - 4:30 p.m.

Member: \$235/205 Nonmember: \$285

Lockout/Tagout Train-the-Trainer PLUS

Is your lockout/tagout program worn out? Revamp your training now with our Train-the-Trainer PLUS workshop! This half-day workshop not only gives you an up-to-date lockout/tagout program, you also receive the instruction to teach your own in-house training session. J.J. Keller's *Lockout/Tagout: Your Key To Safety* includes a program DVD, an instructor's guide, 11 employee handbooks, a CD-ROM of training tools and an awareness poster for your facility. With this workshop, get both the training and the program for just the cost of the program!

Minnesota Safety Council Annex

March 9, June 11, 2012

8:30 a.m. - 12:30 p.m.

Member: \$328/95 Nonmember: \$365/95

Lockout/Tagout Workshop

Lockout/Tagout is the law. Serious injuries and deaths can result from unexpected start-up of equipment if it's not consistently locked out properly. This half day workshop provides a clear understanding of the standard. It also includes ideas on how to effectively lock out, and how to develop a written energy control program. This workshop assists in complying with OSHA Standard 1910.147.

Minnesota Safety Council Resource Center

March 5, May 18, 2012

8:30 a.m. - 12:30 p.m.

Member: \$135/119 Nonmember: \$165

Math Review Course for Certification Exams

This one-day course is designed to help participants review basic math skills prior to sitting for a certification examination. It begins with a review of measuring systems (English and metric), proceeds through conversions, and ends with algebra and trigonometry. Students should bring a scientific calculator such as the TI 36X or equivalent. Specific functions include logarithms, trigonometry functions, scientific format, and standard deviation.

Minnesota Safety Council Resource Center

February 12, 2012

8:00 a.m. - 5:00 p.m.

Member: \$235/205 Nonmember: \$285

OSHA 500 Basic Instructor Course in Occupational Safety and Health Standards for the Construction Industry (30 contact hours)

This OSHA Training Institute course is designed for students in the private sector interested in teaching the 10- and 30-hour construction safety and health outreach program to their employees and other interested groups. **This course allows you to conduct both a 10- and a 30-hour construction safety and health course and to issue OSHA cards to participants completing the course. Prerequisite:** Participants must have five years of construction safety experience and have completed course 510. The Minnesota Safety Council is an NSEC Host Site for the OSHA 500 course sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_500.shtml.

Minnesota Safety Council Resource Center

January 31 - February 3, June 25-28, 2012

8:00 a.m. - 5:00 p.m.

\$800 per person

OSHA 501 Trainer Course in Occupational Safety and Health Standards for General Industry (30 contact hours)

This course for private sector personnel from all types of industries is designed to develop those individuals who wish to present the OSHA 10/30 hour for General Industry. Upon successful completion attendees will be able to issue General Industry OSHA 10/30 course completion cards. Course participants will be required to develop and present an in-class 30 minute PowerPoint™-based presentation. This course is not designed to familiarize students with the OSHA General Industry Standards (29 CFR 1910). **Prerequisite:** OSHA 511 General Industry Outreach Training Program. The Minnesota Safety Council is an NSEC Host Site for the OSHA 501 course sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_501.shtml.

*Minnesota Safety Council Resource Center
March 12-15, June 4-7, 2012*

8:00 a.m. - 5:00 p.m.

\$800 per person

OSHA 502 Update for Construction Industry Outreach Trainers

This course is designed for personnel in the private sector who have completed the *OSHA 500 Trainer Course in Occupational Safety and Health Standards for the Construction Industry* and who are active trainers in the outreach program. It provides an update on such topics as construction standards, policies, and regulations. Outreach trainers are required to attend this course at least once every four years to maintain their trainer status. The Minnesota Safety Council is an NSEC Host Site for the OSHA 502 course sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_502.shtml.

*Minnesota Safety Council Resource Center
January 18-20, May 30 - June 1, 2012*

8:00 a.m. - 5:00 p.m.

\$675 per person

OSHA 503 Update for General Industry Outreach Trainers

This course is designed for private sector personnel who have completed the *OSHA 501 Trainer Course in Occupational Safety and Health Standards for General Industry* and who are active trainers in the outreach program. It provides an update on OSHA general industry standards and OSHA policies.

Outreach trainers are required to attend this course at least once every four years to maintain their trainer status. The Minnesota Safety Council is an NSEC Host Site for the OSHA 503 course, sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_503.shtml.

*Minnesota Safety Council Resource Center
March 26-28, 2012*

8:00 a.m. - 5:00 p.m.

\$675 per person

OSHA 510 Occupational Safety and Health Standards for the Construction Industry

This four-day course covers OSHA policies and standards as well as construction safety principles. While special emphasis is placed on those areas that are most hazardous, additional topics are designed to provide attendees with a solid base of knowledge in hazard awareness and control measures to use to effectively manage safety and health on construction projects. Topics include: OSHA inspections and citations, industrial hygiene, fall protection, steel erection, excavations, scaffolds, aerial lifts and electrical hazards and controls. This course is also a pre-requisite to the OSHA 500 Train-the-Trainer course. The Minnesota Safety Council is an NSEC Host Site for the OSHA 510 course sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_510.shtml.

*Minnesota Safety Council Resource Center
January 23-26, May 21-24, 2012*

8:00 a.m. - 5:00 p.m.

\$800 per person



Advanced Safety Certificate Training Here in Minnesota

- Principles of Occupational Safety and Health (required)
February 20-23, 2012
- Safety Management Techniques
May 1-4, 2012
- Safety Training Methods
June 12-15, 2012
- Fundamentals of Industrial Hygiene
November 5-8, 2012

Note:

- You must successfully complete the three courses you choose within five years to be awarded the Advanced Safety Certificate. See pages 14 and 15 for detailed course descriptions and register your attendance today.

OSHA 511 Occupational Safety & Health Standards for General Industry

General industry safety professionals at every level will benefit from this comprehensive introductory course as they learn about the scope and application of OSHA standards to workplace safety and health. Special emphasis is placed on using the 29 CFR Part 1910 general industry standards to identify and recommend abatement for the greatest safety and health hazards. Participants have an opportunity to: Increase hazard awareness and avoidance using OSHA standards as a guideline; and earn a general industry OSHA 30-hour card. This course is a prerequisite for OSHA 501. The Minnesota Safety Council is an NSEC Host Site for the OSHA 511 course sponsored by the National Safety Education Center, an OSHA Education Center comprised of the National Safety Council, Northern Illinois University and the Construction Safety Council. For more information and to register see http://www.nsec.niu.edu/nsec/osha_courses/osha_511.shtml.

Minnesota Safety Council Resource Center
February 27 - March 1, April 16 -19, 2012
8:00 a.m. - 5:00 p.m.
\$800 per person

Principles of Occupational Safety and Health

Do you have full- or part-time employee safety and health responsibilities within your organization? If so, this extensive four-day course will help you understand or refresh your knowledge about the essential concepts of occupational safety and health management, implement fundamental techniques, identify resources, develop a complete safety program, and conduct a new employee orientation. Several exercises are included for each topic. This course is part of the Advanced Safety Certificate Series. (See page 13 for more details.)

Minnesota Safety Council Resource Center
February 20-23, 2012
8:00 a.m. - 5:00 p.m.
Member: \$1325 Nonmember: \$1425

Recordkeeping: Beyond the Basics

Confused about which injuries and illnesses to record on your log and how to record them? Attend this half day session and learn the requirements and the mechanics of recordkeeping. You will also solve sample problems designed to help you learn record-keeping principles.

Minnesota Safety Council Resource Center
March 19, June 18, 2012
8:30 a.m. - 12:30 p.m.
Member: \$135/119 Nonmember: \$165

Respirator Fit-Testing, Hands-on

This hands-on workshop will discuss respirator fit testing: when it is required and how often it must be done. You will receive an overview of the standard, including federal updates, and learn how to conduct a qualitative fit test using the protocol described in the revised OSHA Respirator Standard 1910.134.

Minnesota Safety Council Resource Center
April 9, 2012
8:30 a.m. - 12:00 p.m.
Member: \$135/119 Nonmember: \$165

Right-to-Know Workshop

Do your employees work with chemicals? If they do, you need to know the OSHA Right-to-Know standard. This half-day workshop is designed to assist employers in complying with the Minnesota OSHA Right-to-Know Standard (Minnesota statutes chapter 5206) and the Federal OSHA Hazard Communication Standard 1910.1200.

Minnesota Safety Council Resource Center
March 21, June 22, 2012
8:30 a.m. - 12:30 p.m.
Member: \$135/119 Nonmember: \$165

Right-to-Know Train-the-Trainer PLUS

Are you ready to revamp your Right-to-Know training? Join us for our Train-the-Trainer PLUS workshop! With this workshop not only do you get an up-to-date Right-to-Know program—you also receive the instruction to teach your own in-house training session. J.J. Keller's newly updated *Hazard Communication: Regulation & Risk* includes a program DVD, an instructor's guide, 11 employee handbooks, a CD-ROM of training tools, and an awareness poster for your facility. With our workshop, get the program *and* the training for just the program cost.

Minnesota Safety Council Annex
February 9, May 21, 2012
8:30 a.m. - 12:00 p.m.
Member: \$328/95 Nonmember: \$365/95

Safety and the Aging Workforce

NEW! We will examine the implications for employers of an aging workforce. Minnesota OSHA will help us look at injuries to older workers. This innovative session will focus on addressing specific safety needs and concerns of mature workers to considerably boost safety performance and culture.

Minnesota Safety Council Annex
March 7, 2012
8:30 a.m. - 12:00 p.m.
Member: \$135/119 Nonmember: \$165

Safety Committees

Do you have more than 25 employees at your business? If so, Minnesota Statute 182.676 requires you to establish a joint labor management safety committee. (This law can also have implications for businesses with fewer than 25 employees.) This full-day workshop will give you ideas on how to form a safety committee, as well as how to set and meet goals. Learn how to get people involved and motivate your safety committee.

Minnesota Safety Council Resource Center
June 21, 2012
8:30 a.m. - 4:00 p.m.
Member: \$235/205 Nonmember: \$285

Safety for the Human Resource Professional

Are you an HR professional who has been given the safety hat to wear? If so, this new class has been designed to help make your responsibilities easier! We will discuss leadership/safety management skills, safety incentive programs, working with the older workforce, leading safety committees, overview of OSHA compliance regulations, creating a positive safety culture, inspections and more. The class will be a combination of lecture, group work, team building and assessments. Come and share your accomplishments and challenges with your colleagues!

Minnesota Safety Council Resource Center
March 22, 2012
8:30 a.m. - 4:00 p.m.
Member: \$235/205 Nonmember: \$285

Safety Inspections Workshop

This half-day seminar provides an overview of the safety and health inspection process, then examines specific techniques to improve the process, including using checklists, writing inspection reports, recording observations, analyzing data and setting priorities.

Minnesota Safety Council Annex

March 8, 2012

8:30 a.m. - 4:00 p.m.

Member: \$135/119 Nonmember: \$165

Safety Management for Supervisors - Online

Through our partnership with Bemidji State University, we are pleased to offer the online version of our popular 12-hour Safety Management for Supervisors course, available from April 2 - 23 (registration deadline: March 23). What makes it different from more static online courses? It provides numerous components of the classroom experience, including class discussions and individualized progress reports, while maintaining the flexibility of online learning. Developed in the Desire2Learn course management program used by all schools in the Minnesota State Colleges and Universities System, the course is user-friendly, interactive, and instructor-led! It includes access to course materials, chat rooms, quizzes, surveys and additional resources. PLUS...upon successful completion, students will earn 1.2 CEUs and the Safety Management for Supervisors Certificate.

Online

April 2-23, 2012

Member: \$375 Nonmember: \$425

Safety Management Techniques

This course equips safety and health professionals with skills in communication and management functions. It's designed for you if you have a good background in accident prevention and you want to improve your management skills. Part of the Advanced Safety Certificate. (See page 13 for details.)

Minnesota Safety Council Resource Center

May 1-4, 2012

8:00 a.m. - 5:00 p.m.

Member: \$1325 Nonmember: \$1425

Safety Training Methods

This four-day course covers adult learning principles, training course development, effective use of training aids, basics of public speaking and more. Part of the Advanced Safety Certificate Series. (See page 13 for details.)

Minnesota Safety Council Resource Center

June 12-15, 2012

8:00 a.m. - 5:00 p.m.

Member: \$1325 Nonmember: \$1425

Transporting Hazardous Materials and Dangerous Goods

U.S. Department of Transportation, International Air Transport Association and International Civil Aviation Organization regulations require initial and recurrent training for all persons involved in handling, documenting or transporting hazardous materials. This course assists in complying with 49 CFR 172.704. You will receive both the 49 CFR Parts 100-185 and IATA Dangerous Goods manuals.

Minnesota Safety Council Annex

March 1-2, June 26-27, 2012

8:30 a.m. - 4:30 p.m.

Member: \$700/650; Nonmember: \$750 (Full Course)

Member: \$350/300; Nonmember: \$450 (Day 1 only, highway transport, CFR 49 100-185)

Member: \$450/400; Nonmember: \$500 (Day 2 only, air transport, IATA Dangerous Goods)

Trenching and Excavating Competent Person

OSHA requires a competent person to be present during most trenching and excavating activities (29 CFR 1926.650-652). The competent person must be familiar with choosing a soil type, choosing and properly installing a protective system, and ensuring other hazards in or near the trenching or excavating project are properly controlled. This program is designed to provide attendees with the knowledge required to meet the OSHA Competent Person requirements and includes:

- Understanding the OSHA standard Subpart P
- Understanding the requirements and methods for properly analyzing soil
- Understanding other applicable OSHA standards

Minnesota Safety Council Resource Center

March 2, 2012

7:30 a.m. - 3:30 p.m.

Member: \$235/205 Nonmember: \$285

What's in Your Files - DOT Driver and Maintenance

Minnesota Safety Council Annex

March 5, 2012

8:30 - 10:00 a.m.

Minnesota Safety Council Annual Meeting

The Minnesota Safety Council invites members and friends to attend our 82nd annual meeting.

*Minnesota Safety Council Resource Center
February 10, 2012*

2012 Minnesota Safety & Health Conference

Join more than 1,400 of your colleagues and more than 165 exhibitors at the 78th annual Minnesota Safety & Health Conference, the Midwest region's largest safety and health conference. The conference features over 90 sessions with international, national, regional and local experts speaking on state and federal regulations (OSHA, EPA, DOT, and more), ergonomics, environmental risk, loss control, commercial vehicle issues, basic safety, continuous improvement and much, much more!

*Minneapolis Convention Center
May 8-10, 2012*

2012 Northern Area Safety and Health Network (NOSD) Conference

Our annual one-day conference, sponsored by the Minnesota Safety Council's Northern Area Safety & Health Network, with a wide array of exhibitors! Includes lunch and refreshment breaks!

Spirit Mountain, Duluth

TBD

Members: \$60 Nonmember: \$70

Northern Area Safety & Health Network (NOSD)

Half-day morning sessions on fire extinguisher and fire inspections, construction, respiratory protection, hazards recognition and safety for small business. Sponsored by the Minnesota Safety Council's Northern Area Safety & Health Network.

Blackwoods Grill - Proctor

January - July 2012

\$15 per person

Contact: Angie Kupczak

651-228-7302 or 1-800-444-9150

angie.kupczak@minnesotasafetycouncil.org

Bemidji Area Northern Minnesota Safety Day

The seventh annual Northern Minnesota Safety Day will be held at the Covenant Church in Bemidji. We will have over 20 exhibitors and numerous workshop sessions offering training and discussion on the leading topics in safety today. Co-sponsored by the Minnesota Safety Council, Optivation, a joint venture of Bemidji State University and Northwest Technical College.

March 20, 2012

Contact: Gina Hoffman

651-228-7305 or 1-800-444-9150

gina.hoffman@minnesotasafetycouncil.org

Basic Safety Certificate Series

A designation from the Minnesota Safety Council for those seeking the basics of administering an effective workplace safety and health program. Includes Introduction to Occupational Safety, Introduction to Occupational Health and Introduction to Loss Control. Each course is one day in length. See page 12 of this catalog for course details!

First Aid/CPR/AED Training and Consultation

Our classes meet the OSHA standard for emergency care training in the workplace and exceed American Heart Association guidelines. Choose from three options:

- 1) Sign up employees for training offered at the Minnesota Safety Council (available once a month).
- 2) 4+ employees: we can come to you!
- 3) Become an instructor and do your own training:

Need an AED? We can help!

State-of-the-art Philips HeartStart AEDs. We'll help you select the model that's best for you and provide training and FREE accessories valued at \$400 with purchase of a Philips AED. Member discount on replacement pads, batteries and accessories.

For details on training and AEDs, see <http://www.minnesotasafetycouncil.org/firstaid/index.cfm> or contact Al Terwedo at 651-228-7315 / 800-444-9150; al.terwedo@minnesotasafetycouncil.org

Train-The-Trainer PLUS Series

Looking for a smart and effective way to revamp your compliance training? Then check out our very popular Train-the-Trainer PLUS workshops! With these workshops, not only do you get an up-to-date video-based training program, you also receive the instruction to implement it – all for just the price of the program! This is not just another lecture about the standards – this is a chance for you to discuss best practices and motivational techniques with your peers from across the state, facilitated by a great trainer.

Aerial Lift, page 8
Back Safety, page 8

Bloodborne Pathogens, page 9
Forklift, page 12

Lockout/Tagout, page 12
Right-To-Know, page 14

Can't make it to a program in Saint Paul? Just let us know where you'd like us to hold a class and we'll organize one in that area! Questions? Contact Steve at 800-444-9150 / 651-228-7326 or steve.rauh@minnesotasafetycouncil.org.

Save the Date - May 8-10, 2012

78th Minnesota Safety and Health Conference

Immerse yourself in one of the finest regional safety conferences in the nation:

- More than 90 educational sessions (including full-day and half-day seminars)
- Networking opportunities with more than 1,400 colleagues
- Wall-to-wall exhibits: the latest safety and health products and services and the people who can answer your questions

Here's what a couple attendees of the 2011 conference had to say:

"It is the best regional conference - or maybe just the BEST! The programs cover the full range of content from the beginner to the advanced learner. The topics are current and the speakers are top quality. There is something for everyone."

"It is a well-organized conference with quality presenters, informative sessions and great food at a fantastic venue!"

Membership Benefits...

The Minnesota Safety Council is a not-for-profit organization whose mission is to prevent injuries. We are a member-based organization: nearly 3,000 employers have formed partnerships with us. We help organizations comply with regulations, reduce injuries and increase productivity through a supportive partnership that includes training, consultation, "hands-on" training materials, off-the-job safety resources and more. Membership benefits include:

Member Discounts on Safety Training and On-site Consultation

- *Occupational safety and health training.* Our experienced instructors offer training on more than 130 workplace safety topics. All are available at our training center or as onsite sessions. We also conduct onsite safety audits and assist with safety program development.
- *First Aid/CPR/AED training and AEDs.* In addition to training in First Aid/CPR and the use of AEDs, we distribute AEDs at special member pricing, and provide assistance with placement, policies and training.
- *Driver training, fleet safety and DOT compliance.* We offer defensive driving training (classroom and online) and commercial motor vehicle training programs, resources and consultation. Contact us for sample policies and free brochures, posters and tip sheets on critical issues such as impaired driving, seat belt use and distracted driving.

Video Library

Find the topic you need for a safety meeting or training session in our library of more than 700 industry-specific videos and DVDs, loaned free to members. Not sure what you need? Our video librarian can help!

"Members Only"

The Members Only section of our website is loaded with information our members have asked for, including background on standards, sample policies and checklists, articles and fact sheets for newsletters or safety meetings, the latest safety and health news, and more.

Free Phone/E-mail Consultation

Our staff experts in workplace safety and health, traffic/fleet safety, first aid and off-the-job safety are available to answer your questions and help you find the resources you need.

Discounts on Training Tools and Safety Program Resources

Our relationships with National Safety Council, J.J. Keller, CLMI, Summit, Kidde and others translate into savings for members when you purchase through our office.

Not a Member? Join Now!

Put us to work for you. Take advantage of all we have to offer to strengthen your safety programs. Your membership investment:

- 1 - 100 employees: \$405
- 100 + employees: \$405 plus 95 cents per each employee beyond the first 100

Please contact Jeff Lovig at 651-228-7307/800-444-9150 ext 307, or email him at jeff.lovig@minnesotasafetycouncil.org for more membership information. To join on-line go to www.minnesotasafetycouncil.org/join.

Build Your Skills ... And Your Credentials

The Minnesota Safety Council is ready to partner with you to help you learn the skills to do your job better — and to earn the recognition you deserve for that learning! Whether you're looking for a basic foundation to build a workplace safety and health program or acknowledgment of advanced professionalism in occupational safety and health, we can help you achieve your learning goals. You can plan a systematic approach to building your knowledge and skills through these excellent Minnesota Safety Council continuing education opportunities:

- Basic Workplace Certificate
- Advanced Safety Certificate
- Associate Safety Professional (ASP)
- Certified Safety Professional (CSP)
- Supervisor Safety Certificate

REQUEST / REGISTRATION FORM

Name _____	City _____
Title _____	State _____ Zip _____
Employer _____	Telephone _____ Fax _____
Address _____	e-mail _____

Please register me for the following course(s):

1. _____	Date: _____
2. _____	Date: _____
3. _____	Date: _____
4. _____	Date: _____
5. _____	Date: _____
6. _____	Date: _____

PAYMENT OPTIONS

Visa MasterCard American Express

Card # _____	Exp.Date _____
3-digit Security Code _____	

Enclosed is tuition fee of:

\$ _____

PLEASE NOTE: Check or credit card information **MUST** accompany registration

PAYMENT MUST BE RECEIVED WITH REGISTRATION

TO REGISTER:

BY PHONE

651-291-9150 or 800-444-9150 Fax: 651-291-7584

BY MAIL

Minnesota Safety Council, 474 Concordia Avenue,
St. Paul, MN 55103

BY E-MAIL

msc@minnesotasafetycouncil.org

ON THE WEB

<http://www.minnesotasafetycouncil.org/courses>

Cancellation Policy

Pre-registration and payment are required. Hopefully you won't need to cancel, but if you do, please do so at least three business days prior to the course for a full refund. No refunds will be made after three business days prior to the course. This policy will be enforced, so please plan ahead if you need to cancel your attendance.

GROUP DISCOUNTS FOR MEMBERS:

On selected classes, the first member registrant pays regular member price; additional registrants from the same organization pay the discounted member price as listed!

Please send details about on-site training for my employees

Please send details on the Advanced Safety Certificate

Please remember most of the courses in this schedule can be customized and brought on-site to your company!

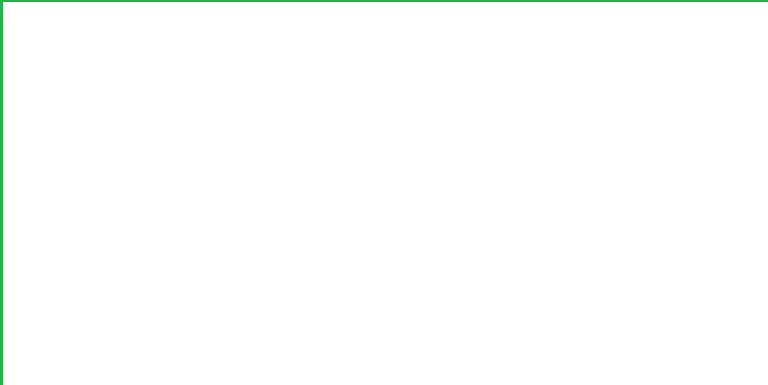


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